

# WHAT DO YOU HAVE TO DO?

## STEP BY STEP INSTRUCTIONS

**Follow these simple directions, after-which CWC staff will take care of everything on your behalf up to and including the wine's arrival and registration in our cellars.**

Herewith the details:

1. Contact your UK storage company or wine supplier via e-mail stating your intention to relocate your wine.
2. Instruct them to deliver your wines to Seabrook Fine Wine Exports (our appointed agent in the UK).
3. Provide them with a list of which wines you would like to remove.
4. Request that they issue sales invoice (if applicable) or a valuation invoice dated within the past 12 months, providing all details of the wine for insurance and import purposes.
5. Copy all correspondence to: [gdeeb@crowwinecellars.com](mailto:gdeeb@crowwinecellars.com) and [vchik@crowwinecellars.com](mailto:vchik@crowwinecellars.com)

**Special message:**

**Given the Hong Kong Dutiable Commodities regulation, CWC is not permitted to ship alcoholic beverages with an alcohol content of 30% or above such as Whisky, Cognac, Armagnac or any other such spirits to Hong Kong via our reefer container. Please DO NOT include or deliver such spirits to Seabrook for inclusion in the CWC container**